

WESTERN NEW YORK VILLAGE SUPERINTENDENTS ASSOCIATION

**35th ANNUAL EQUIPMENT SHOW**

**WEDNESDAY, APRIL 12, 2017**



**NEW LOCATION!**

**ROCHESTER DOME CENTER**  
2695 E HENRIETTA RD  
HENRIETTA, NY 14467



**ONE DAY ONLY!!**  
**9AM – 3PM**

**SHOW CONTACTS:**

Harry Donahue, Secretary/Treasurer  
3618 Lake Rd, Brockport, NY 14420  
(Ph) 585-637-1060 / (Fax) 585-637-1062  
(Email) hdonahue@brockportny.org

**COST:**

Small area 10' x 10' \$375.00 **SOLD OUT!**  
Medium area 20' x 20' \$575.00 **SOLD OUT!**  
Large area 30' x 30' \$750.00 **SOLD OUT!**

**REGISTRATION:**

Complete the registration form, and send a check for the full amount of your desired space, including electric if needed. **No registrations will be accepted until accompanied by full payment.** Space will be first come first served basis assigned by association members.

**Each Vendor MUST supply a current certificate of insurance in the amount of \$1,000,000 listing both WNY Village Superintendent's Association, 3618 Lake Road, Brockport, NY 14420 as well as, Roxbury Dome Partners LLC, 2695 East Henrietta Rd, Henrietta, NY 14467 as additional insured's.**

**SETUP:**

Tuesday, April 11, 2017 has been reserved from 8:30 a.m. - 3:00 p.m. as set up day. We must emphasize that **ABSOLUTELY NO EQUIPMENT IS TO BE DELIVERED PRIOR TO 8:30 AM, APRIL 11<sup>th</sup>. NO HEAVY EQUIPMENT WILL BE ALLOWED TO BE MOVED IN THE DAY OF THE SHOW.** Some carry-in products will be allowed on the day of the show.

**TABLES, CHAIRS & ELECTRIC:**

Only one table and two chairs will be supplied and included with the cost of each booth. **NO EXTRAS WILL BE AVAILABLE YOU MUST BRING YOUR OWN.** 120 volt electrical connections are available, and will be charged at a rate of **\$60.00** for **each connection**. 220-volt electrical connections are not available.

**EQUIPMENT:**

As a requirement of the Henrietta Fire Marshal, equipment and vehicles should have minimum amounts of fuel after final placement at the show; one battery cable must be removed and taped. **All equipment and belongings must be out of the buildings by 5:00pm on the day of the show. Everything you bring must fit within your rented space.**

**Any vendor that leaves behind any oil or grease will incur an additional cleaning charge.**

**NOTE:** Any vendors using propane cylinders must make sure they are empty or removed from the building Tuesday night. They can be brought back in the building the day of the show.

**LUNCH:** Lunch will not be provided by WNYVSA this year. The Café will be available with options for purchase.

# WESTERN NEW YORK VILLAGE SUPERINTENDENTS ASSOCIATION

## 35<sup>th</sup> ANNUAL EQUIPMENT SHOW

### REGISTRATION FORM

WEDNESDAY, APRIL 12, 2017

ROCHESTER DOME CENTER: 2695 E HENRIETTA RD, HENRIETTA, NY 14467

Each Vendor MUST supply a current certificate of insurance in the amount of \$1,000,000 listing both WNY Village Superintendent's Association, 3618 Lake Road, Brockport, NY 14420 as well as, Roxbury Dome Partners LLC, 2695 East Henrietta Rd, Henrietta, NY 14467 as additional insured's.

All forms should be submitted with registration form and payment. **FAXED REGISTRATIONS WILL NOT BE ACCEPTED.**

**NOTE: All equipment and belongings must be out of the buildings by 5:00pm on the day of the show. Everything you bring must fit within your rented space. Any vendor that leaves behind any oil or grease will incur an additional cleaning charge.**

Company Name: \_\_\_\_\_ Type of Business \_\_\_\_\_

Company Tax I.D.No. (Required) \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Confirmation Fax # \_\_\_\_\_  
(This is # that will receive your fax confirmation)

Person: \_\_\_\_\_ Confirmation E-Mail: \_\_\_\_\_  
(Please provide an e-mail address for contact info.)

Cell No: \_\_\_\_\_

REGISTER EARLY! First Come First Served Basis!	COST	# REQUIRED	TOTAL \$
10' X 10' SPACE	\$375.00 Each	<b>SOLD OUT</b>	<b>SOLD OUT</b>
20' X 20' SPACE	\$575.00 Each	<b>SOLD OUT</b>	<b>SOLD OUT</b>
30' X 30' SPACE (Limited number available-max 2 each)	\$750.00 Each	<b>SOLD OUT</b>	<b>SOLD OUT</b>
Electric Outlets (Dome center pricing-per connection.)	\$ 60.00 Each		

Grand Total \$ \_\_\_\_\_

Please make checks payable to: **"W.N.Y. Village Supt. Association"** and enclose with registration and certificate of insurance. Reservation Confirmation will be sent via email or fax – please be sure to provide your information above.

**ALL CHECKS MUST BE MAILED to: Harry Donahue, 3618 Lake Road, Brockport, NY 14420  
DEADLINE TO REGISTER IS APRIL 4, 2017**

**Lunch will not be provided by WNYVSA this year. The Café will be available with options for purchase.**

**Door Prizes:** We are asking each vendor to provide a door prize(s) of their choice (hats, t-shirts, etc.). A ticket will be given to each attendee. The number on the ticket given to each attendee will correspond to ticket(s) provided for the vendors' door prize(s). This will encourage those attending to visit all vendors' booths. Please indicate the number of door prizes available so that we may have this info available for equipment show personnel on setup day (Tuesday April 11, 2017). **Number of door prizes** \_\_\_\_\_

#### FOR ASSOCIATION USE ONLY

Date Received \_\_\_\_\_ Check No. \_\_\_\_\_ Amount Rec'd \_\_\_\_\_ Confirmed \_\_\_\_\_